

## Figure 16-4

JOHN SMITH, D.D.S., P.A.

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ACTION BY DIRECTORS  
IN WRITING  
WITHOUT A MEETING

The undersigned, being all of the Directors of JOHN SMITH, D.D.S., P.A. (herein called the "Corporation"), do hereby take and adopt the following actions, unanimously in writing and without a meeting, pursuant to the authority of Section 607.0821 of the Florida Business Corporation Act:

RESOLVED that these Minutes are hereby deemed to constitute the Annual Meeting of the Directors for the year 20\_\_.

RESOLVED, FURTHER, that the following persons are hereby elected as Officers of Corporation to serve until the next Annual Directors' Meeting immediately following the Annual Shareholder's Meeting and until their successors are elected thereat, or until their earlier resignation, disqualification, removal from office or death:

President/Treasurer - John Smith, D.D.S.

Secretary - Susan A. Smith

RESOLVED, FURTHER, that the Directors hereby approve Corporation's Financial Statements from and since the last Annual Directors' Meeting, which Financial Statements satisfy the requirements of Section 607.1620 of the Florida Business Corporation Act.

RESOLVED, FURTHER, that all acts, transactions and business of the Directors and Officers from and since the last Annual Directors' Meeting hereby are fully ratified, approved and confirmed.

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John Smith, D.D.S.

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Susan A. Smith

December 8, 20\_\_